# 

## **Part Change Notification**

## **LEONI** Requirements

Documentation Services
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#### **Process and content**

Part Change Notifications send to LEONI Email address:

#### pcn@leoni.com

- Following contents are mandatory in PCN:
  - LEONI part number which is concerned
  - Supplier part number which is concerned
  - New drawing, or layout of the planed change
  - Reason of change
  - Initiator of the change: Who initiated the request to process the notified change (The supplier, LEONI, The OEM or Tier customer (if not LEONI), Legal and/or Standardization Authorities...).
  - Detailed description of the change
  - OEM/Customer approval.
  - Availability of samples
  - Schedule of the first delivery of the changed parts
  - First delivery are marked (e. g. next index, colored marked)
- In case of technical changes send your notification 6 month before first shipment, all other cases 3 months before first shipment.
- Check also our main requirements at our LEONI website :

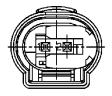
Production material | Purchasing Wiring Systems Division | Supplier Relation | About us | LEONI Group

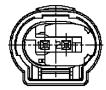


#### Reasons why we need this information in advance

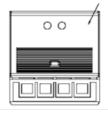
- We have to check our production line
  - crimping
  - connecting
  - testing
  - handling
- ) IMDS/REACH/ROHS

In worst case we need new test modules. For example:





- the changed parts are bigger than the old ones (too big for our test modules)
- there are additive holes in the secondary lock, so our test module doesn't identify the secondary lock and stops our process



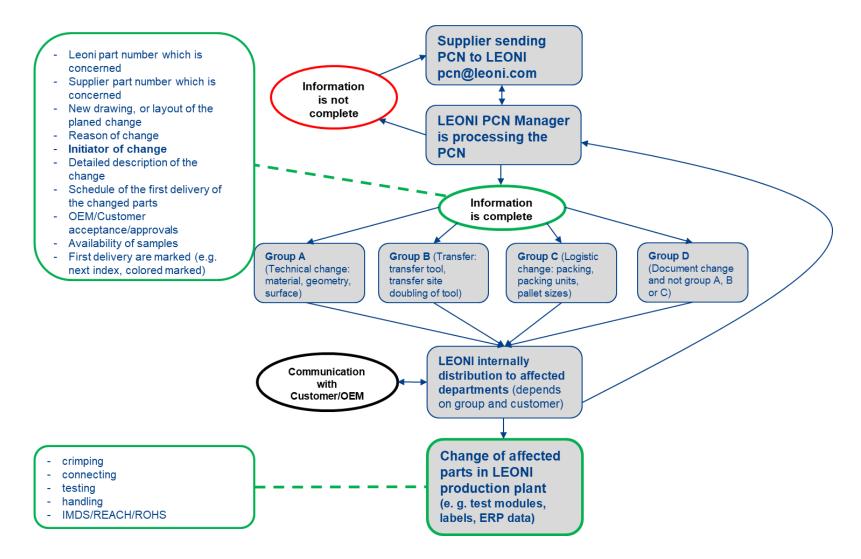








#### **LEONI PCN flow chart**





#### Use of our PCN distribution file

Part Change Notification  pcn@leoni.com  Supplier Name:		ication	LEONI									
Mandatory Information												
Affected parts: (Supplier part number)	LEONI part number:	New supplier part number (if needed):	Description of the change:	Reason of the change:	Initiator of change	Acceptance of OEM:	Availability of drawing:	Availability of samples:	First Ship date:	Last date for mixed shipment:	Last order date of the old version /part:	Identification of boxes of first shipment:
l												

- > Please use the attached PCN distribution file to inform LEONI about your changes (pcn@leoni.com).
- > PPAP is mandatory (all costs will be affected to suppliers in case of problem due to missing PPAP)



#### The change doesn't affect the OEM production line, but maybe LEONI

## pcn@leoni.com

PLEASE SUPPORT LEONI WITH INFORMATION TO DELIVER OUR CUSTOMERS WITH HIGHEST QUALITY

**MANY THANKS** 



#### Contact



#### **Documentation Services**

> Function **PCN** Manager

> Adress Zone Industrielle Messadine

Boite Postale 67

4000-Sousse, Tunisie

> E-Mail pcn@leoni.com

> Homepage www.leoni.com

